

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
November 3, 2014 - 5:15 p.m.
Dexter Elementary School - Room #417 (Old CSE Conference Room)

Regular Meeting

The meeting was called to order at 5:16 p.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II (arrived 5:35 p.m.), Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Cathy Pitkin and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Joseph O'Donnell, Junior High School Principal/Athletic Director; Hope Ann LoPresti; Brownville Glen Park Elementary Principal; David Ramie, Dexter Elementary Principal; Babette Valentine, Curriculum Coordinator; Debra Bennett, District Clerk; Cindy Fusco, GBTA President; Members of the staff and community

REGULAR MEETING

Presentation #1:

Academic Update:

- ❖ Grade 5 ELA CC Module1 Lesson - Mrs. Duffany, Mrs. Vodicka, Mrs. Sampson, Mrs. Fusco, and Mr. Worden.

Presentation #2:

TRANE:

- ❖ Energy Performance Contracting / Facilities Preservation through Energy Conservation

1. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the scope of the energy performance contract as presented by TRANE and authorizes the District to negotiate contracts to be acted upon by the Board of Education at a future meeting.
Motion for approval by Michael Ward, seconded by Sandra Klindt, with motion approved 7-0.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Klindt, and seconded by Brien Spooner - Motion is approved 7-0.

1. Approval of Minutes:
 - October 6, 2014 - Regular Meeting
2. Approval of Buildings and Grounds requests:
 - JSHS fields/tennis courts - GB Boy's Youth Lacrosse - October 19, 2014 from 12PM to 4PM - Fundraiser for JV Boy's Lacrosse - \$1 admission
 - DEX gymnasium - Men's Basketball - Wednesdays from November 5, 2014 to May 27, 2105 from 8:30PM to 10PM - basketball games - Use Fee \$50
3. Conferences and Workshops:
 - Amy O'Riley - BOCES Mentor Day - JLBOCES - September 26, 2014
 - Bridget Grimm - Creating Suicide Safety in Schools - Children's Home of Jefferson County - October 1, 2014
 - Jennifer Augliano - BOCES School Counselor Meeting - JLBOCES - October 1, 2014
 - Michelle Lamon - EDGE Professional Development Day - Jefferson Community College - October 3, 2014
 - Jamie Lee - JLSBA Fall Dinner Meeting "Cost Saving Measures for School Districts" with expenses - Ryan's Lookout, Henderson - October 16, 2014
 - Jennifer Nelson - STEM Trending Technology Team - South Jefferson High School - October 20, 2014
 - Katie Clough - Commissioner's Advisory Council for NYS Teachers - NYSED - Albany - October 29, 2014
 - Deanna Gullquist - MORIC Technology Showcase 2014 - Vernon Downs - October 30, 2014
 - Anthony Cronk - SUNY Oswego Fall Conference - October 30-31, 2014
 - Casey Nicol - Lifelines Training - Children's Home of Jefferson County - November 5, 2014
 - Cammy Morrison - JLSBA Dessert Workshop: "Increasing the Pool of Administrative Talent: Succession Planning Done Right!" - Jefferson-Lewis BOCES - November 5, 2014
 - Lisa Smith - JLSBA Dessert Workshop: "Increasing the Pool of Administrative Talent: Succession Planning Done Right!" - Jefferson-Lewis BOCES - November 5, 2014
 - Sandra Young Klindt - JLSBA Dessert Workshop with expenses: "Increasing the Pool of Administrative Talent: Succession Planning Done Right!" - Jefferson-Lewis BOCES - November 5, 2014
 - Jennifer Augliano - Managing School Anxiety and Avoidance - JLBOCES - November 5, 2014
 - Bridget Grimm - Managing School Anxiety and Avoidance - JLBOCES - November 5, 2014

- Joseph O'Donnell - NYS Coaching Symposium - St. Lawrence BOCES - November 6, 2014
 - Kristi Bice - POMCO Affordable Care Act Meeting - JLBOCES - November 24, 2014
 - Cammy Morrison - JLSBA Legislative Breakfast - Case Middle School, Watertown - December 5, 2014
 - Lisa Smith - JLSBA Legislative Breakfast - Case Middle School, Watertown - December 5, 2014
 - James Nevers - Regional Industry Seminar - Liverpool, NY - January 21, 2015
 - Sandra Young Klindt - JLSBA Legislative Breakfast with expenses - Case Middle School, Watertown - Dec. 5, 2014
 - Jamie Lee - JLSBA Legislative Breakfast with expenses - Case Middle School, Watertown - December 5, 2014
4. Approval of Financial Reports: September 2014
- Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - General Fund Warrant "A"
 - Federal Fund Warrant "B"
 - Food Service Warrant "C"
 - Trust & Agency Warrant "T"
 - Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests
2. Ongoing Agenda Items:
 - Policy Review:
 - ❖ Board Discussion/Action: **2nd Reading / Adoption** - Policy #8460 Field Trips
Motion to adopt Policy #8460 Field Trips as revised by adding "...and be fully funded by the student group", by Daniel Dupee, seconded by Michael Ward, with motion approved 7-0.
3. Board Information - Invitation to attend JLSBA Dessert/Workshop "Increasing the Pool of Administrative Talent: Succession Planning Done Right!" - Jeff-Lewis BOCES - November 5, 2014
4. Board Information - Invitation to attend JLSBA Legislative Breakfast - Case Middle School - December 5, 2014
5. Board Discussion - Movie nights at school
6. Board Action - Upon the recommendation of the Superintendent of Schools, the Board of Education takes action to approve the enrollment of a particular student as a non-resident student through the 2015-2016 school year.
Motion for approval by Jamie Lee, seconded by Brien Spooner, with motion approved 7-0.
7. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the *Financial Condition Report of Examination* provided by the Office of the State Comptroller for the period beginning July 1, 2013 through March 31, 2014 to include the District response and corrective action plan.
Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 7-0.
8. Board Action - Participation in the St. Lawrence / Lewis Cooperative Purchasing program for electricity service via the School and Municipalities Energy Cooperative (SMEC) of Western New York as per the following resolution:
BE IT RESOLVED that the General Brown Central School District Board of Education agrees to participate in the School and Municipalities Energy Cooperative of Western New York in accordance with the revised Membership Agreement.
Motion for approval by Brien Spooner, seconded by Sandra Klindt, with motion approved 7-0.
9. Board Action - Approval of School Tax Collector Report
Motion for approval by Jamie Lee, seconded by Daniel Dupee, with motion approved 7-0.
10. Board Discussion - Selection of date and time to hold a Special Meeting to approve Final Tax Warrant prior to submission to the Jefferson County Treasurer (November 12, 2014).

Following discussion, there was consensus to hold a Special Board of Education Meeting for the purpose of approving the final tax warrant on Monday, November 10, 2014 at 4:45 p.m. in the General Brown Room of the Jr.-Sr. High School.
11. Board Action - Approval of Committee on Special Education Reports
Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 7-0.

ADMINISTRATIVE REPORTS - For information only

12. Operations Report
13. Jr.-Sr. High School Principal Reports
14. Elementary Principal Reports
15. Curriculum Coordinator Report
16. School Business Official Report
17. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

18. Correspondence Log
19. Calendar of Events

ITEMS FOR NEXT MEETING Monday, December 8, 2014 - General Brown Room

20. None

RECOMMENDATIONS AND ACTION

21. Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Daniel Dupee, and seconded by Michael Ward. Motion is approved 7-0.

- (A) Retirements: Accepted with appreciation and regret...

Christine M. Dickson - Elementary Teacher - effective June 30, 2105

Michele Doherty - Reading Teacher - effective June 30, 2015

- (B) Resignations:

Kelly Milkowich - Library Media Specialist - effective October 16, 2014

Tamara Scordo - 7-Hour Aide - effective November 16, 2014

Rhonda Hennigan - 4-Hour Aide - effective November 16, 2014

- (C) Appointments (including coaches):

Brean R. Black - Substitute Food Service Helper - \$8.70 per hour - effective November 3, 2014

Jeremiah Stevens - 4-Hour Bus Driver - Step 1 \$10,122 annual salary - effective November 4, 2014

Tamara Scordo - Typist - Step 5 \$28,095 annual salary - effective November 17, 2014

Tanja Heck - Substitute Aide - \$9.39 per hour - effective November 4, 2014

Allison J. O'Brien - Substitute Teacher - Certified \$85 per day - effective November 4, 2014

Maria Wietig - Substitute Teacher - Bachelors \$75 per day - effective November 4, 2014

Debora Manos - Substitute Bus Driver - \$14.06 per hour - effective November 4, 2014

Rhonda Hennigan - 7-Hour General Aide - Step 7 \$15,235 annual salary - effective November 17, 2014

Winter Coaches - PAID:

Ronald R. Crist - Modified Wrestling***

Coaches have the following (as mandated by NYSED):

Possess Temporary Coaching License Renewal / Child Abuse, School Violence / First Aid-CPR / Concussion / Philosophy and Fingerprint Clearance***

22. Upon the recommendation of the Superintendent of Schools – WHEREAS, the Jefferson-Lewis BOCES on behalf of General Brown Central School District has promptly submitted to SED two sets of the following prospective employees fingerprints for employment and the signed Consent Form, along with a request for clearance. These employees have received FINAL CLEARANCE from SED:

- **Brean R. Black** - Substitute Food Service Helper
- **Tanja Heck** - Substitute Aide
- **Allison J. O'Brien** - Substitute Teacher
- **Maria Wietig** - Substitute Teacher
- **Ronald R. Crist** - Coach

Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 7-0.

23. Tour of the Dexter Elementary facility for Community, Staff and Board members

Executive Session:

A motion is requested to enter executive session for the discussion of the performance history of a particular individual. Motion for approval by Cathy Pitkin, seconded by Jamie Lee, with motion approved 7-0. Time entered: 6:35 p.m.

Return to Open Session:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 7-0. Time adjourned: 6:55 p.m.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Sandra Klindt, seconded by Brien Spooner, with motion approved 7-0. Time adjourned: 6:55 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated November 3, 2014